

People Group Services

Deductions Confirmation Letter



To whom it may concern

I am providing this open letter to provide our Agency partners with written confirmation that all payments made to any candidate working through ourselves will have been subject to the appropriate statutory deductions; PAYE, Employees NIC's, Employees Pension contributions, Student Loan and any other deductions which we are legally required to make prior to payment to the employee.

These deductions will be made across all of our products, Umbrella, PEO, PAYE, and PSC, this letter is given as formal confirmation in my position as Director of:

People Umbrella Limited	Company number 108317716
People Paye Limited	Company number 11098037
People Payments Limited	Company number 08833244
People PSC Limited	Company number 09381490

Each of our products and companies are audited independently by Professional Passport and as part of their audit standard we have to satisfy them that the payments made are subject to the appropriate deductions and that those deductions have been paid over to HRMC or NEST as required.

People CIS Limited Company number 06933298, which is not a PAYE product is also audited to ensure that appropriate deductions are made.

I understand that you may wish to provide a copy of this letter to your end Clients / Hirers as confirmation that such deductions are made and confirm my authority, consent and understanding that this letter may be used for such purposes.

Signed by

A handwritten signature in black ink, appearing to read 'Terry Hillier', written over a horizontal dotted line.

Terry Hillier as a Director for and on behalf of:

People Umbrella Ltd / People Paye Limited / People Payments Ltd / People PSC Ltd / People CIS Ltd



Private and Confidential

People Group
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Your reference

Our reference

Date

Provider Services Compliance Report

June 2021

Professional Passport Limited

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Following my recent visit to your offices I attach my report documenting your processes and procedures in line with Professional Passport's Audit Standards.

As you are aware our audit process not only looks to ensure an organisation is compliant against the appropriate legislation but also seeks to assess an organisation against a number of soft fact criteria, as well as it displaying an "attitude of compliance".

We believe it will be these soft fact criteria that will ultimately set organisations apart.

This report is intended to create a base line of your processes and should any of these be amended it is essential you inform us, preferably as soon as you are aware of the potential change, but in all cases once it is implemented. We will review any change, discuss where required and, amend and update our records to reflect the change in procedures. We will write to you every six months to formally request that you confirm no changes have been made.

Regards

Crawford Temple

Registered in England: No. 4393690

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